

## Judgemeadow CC IEB meeting summary – 22<sup>nd</sup> Wednesday 2017

### Present

Lorraine O'Reilly	Chair of the IEB
Alison Merrills	IEB Member
Chris Swan	IEB Member
Roma Dhameja	IEB Member
Paul Ticher	IEB Member

### In Attendance

James McKenna	Principal, Judgemeadow CC
Kath Kelly	CEO, Lionheart Academies Trust and Principal of Beauchamp College
Jenny Piper-Gale	Deputy CEO, Lionheart Academies Trust
Melanie Gaiderman	Lead Advisor, Raising Achievement Team
Robyn Cooper	Clerk to the IEB

### Background to the establishment of the IEB

A brief background of the IEB was provided. A briefing paper on the role of the IEB had been circulated to all members. The future meeting arrangements were also agreed and it was agreed that a summary of each meeting would be provided to parents and the community via the school website.

### Election of Vice-Chair of IEB

Chris Swan was elected Vice Chair of the IEB.

### School context, current issues and progress to date

The IEB were provided with information on school context, current issues and progress to date. The principal provided information on the financial context of the school and a background on staffing. The LA provided an update on monitoring the school's progress. A draft school improvement plan was circulated, discussed and agreed by the IEB. Key points discussed in relation to the plan were safeguarding, improving attendance monitoring, student voice, data analysis and behaviour for learning.

### ACTIONS:

- A number of actions relating to improving the staffing structure were agreed
- The IEB to meet staff at a future staff briefing
- The SLT were asked to look into restructuring the end of the school day to improve attendance monitoring.
- IEB members would attend future parent forums and coffee mornings
- A review of safeguarding in school would take place following the implementation of new systems
- IEB members were linked to the 4 areas of the school improvement plan to support the monitoring process

The IEB also discussed the academisation process and the LA request for additional pupils from September and the building work to accommodate the increase in numbers.

### Communications Strategy

The IEB discussed the communications strategy going forward. Roma Dhameja would be leading on the strategy on behalf of the IEB. The IEB discussed communication with parents, staff and pupils on the role of the IEB, the academisation process and the importance of ensuring all stakeholders were kept informed and involved.

### ACTIONS:

- A letter would be sent to parents informing them of the IEB and academisation process
- Work on engagement with pupils would be taken forward as part of the communications strategy
- A review of the system for parents contacting the school would take place and parents would be informed.

### Dates of Future Meetings this academic year:

8 March, 22<sup>nd</sup> March, 5<sup>th</sup> April, 19<sup>th</sup> April, 3<sup>rd</sup> May, 17<sup>th</sup> May, 31<sup>st</sup> May, 14<sup>th</sup> June, 28<sup>th</sup> June, 12<sup>th</sup> July